
Source Reference
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TO : Deputy Director of Security (PPS)

DATE: 19^{SEP}₁₉₅₈

FROM : Acting Chief, Physical Security Division

SUBJECT: Report for the Hull Committee

Forwarded herewith is information on the status of the counter-audio program and planning activities in connection with the new building in compliance with the memorandum signed by the Executive Officer dated 10 September 1958.



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TP 3 ~~2~~ Security Activities in Connection with the New Building

a ~~During the period of 1 April through 30 September 1958,~~

was substantially completed during the period,
~~Security planning for the New Headquarters Building at Langley, Virginia, in most respects was finalized. Office of Security~~

~~representatives worked closely with the Building Planning Staff to incorporate necessary security features into the building plans.~~

~~The following items were carefully analyzed and recommendations were submitted to achieve the desired degree of security:~~

Security recommendations were made to the Bldg Planning Staff concerning

✓ Classified waste incinerators,

Doors and locks,

✓ Vault construction,

✓ Secure Area construction,

✓ Restricted Area controls,

✓ Protective Lighting for building and grounds,

Conveyor system,

Pneumatic tube system,

✓ Window Grilles,

✓ Fire Alarm system,

✓ Watchman Check-in stations,

Don't list

~~In addition to the above listed features on which planning has been concluded, a system of providing supplementary security protection to the building by the use of electronic alarms has been developed. Also during this period considerable research has been undertaken toward developing a system whereby~~

The O/S has engaged in research and development of

Security Activities in Connection with the New Building

and the checking of
employee building passes could be checked by electronic means.

In addition to the work performed by Office of Security personnel,

~~A detailed study of the problem has been accomplished by an out-~~
side research firm was engaged to study + report on the latter problem.

6 Plans for the security protection of the New Building
during the construction phase *were completed* ~~have been finalized~~ during the

reporting period. A site Security Staff has been appointed *to implement the plans* and

will become operative when the security fence has been erected on

~~approximately 15 November 1958.~~

The plans provide for

*See TP 3 of addl.
mtl*

~~SECRET~~Hull Bunting
Z.C.
19 September 1958SUBJECT: Security Planning for New Building

1. This subject can be divided into two parts--security planning which will be incorporated in the building itself to be effective when the building is completed and occupied by Agency personnel, and the security plan which will be operative during the construction period to protect the structure from a technical penetration (which could be activated after occupancy) and from infernal devices.

2. In the first category fall items such as the security fence which will surround the major part of the property and enable control of access to the grounds to be effected; the grilling of all exterior windows on the first two floors of the building; the grilling and/or alarming of all entrance/exit points to the building; as well as all doors leading into courtyards or on to roofs and terraces; the construction of secure areas and vaults which will have all-masonry walls and alarm protection; the separation of restricted areas from other portions of the building by masonry walls with entrances thereto controlled by turnstile devices; the installation of secure trash chutes and incinerators for the destruction of classified waste; a central control room adjacent to the night security office and the guard headquarters which will control all security lighting, intrusion and fire alarms, and a building-wide watchmen reporting system; the installation of a private, internal telephone system with no connection outside of the building, over which certain classified material may be discussed; lighting on the security fence and flood-lighting of walls and terrace roofs; a road network encircling the building and grounds which will permit a vehicular patrol to inspect all portions of the property; grilles embedded in concrete headwalls of storm sewers which lead outside of the security fence; location of snack bars and similar facilities near elevator cores where they can be better controlled and non-Agency personnel kept out of sensitive areas; inclusion of conduits for ultimate installation of a TV surveillance system which will cover all ground and first floor entrance/exit points and main corridors on these floors; and a number of other specialized items applicable to individual rooms and/or operations.

3. The security plan for the construction period provides for a security staff on the project site supplemented by a contract guard force. The chief functions of these people will be to control access to the construction site and to patrol constantly and inspect the structure while it is being erected. There will be two entrances in the security fence which will be controlled at all times by guards, and only those individuals who have been issued badges by the security staff will be permitted on the grounds. All workmen and others who have a recurring need for access will be issued a photographic type badge after executing biographic data forms; visitors and those who have only a one-time need for access will be issued temporary badges after their identities and need for access have been established. There will also be a roving guard patrol checking material stockpiles and observing all persons within the fenced area to insure that only properly badged people are present. Then, as the structure itself starts going up, guards will be stationed in it to inspect all activities carefully and protect the building from any surreptitiously installed device.

~~SECRET~~

3 OCT 1958

1958

MEMORANDUM FOR: SPA-DD/S

SUBJECT:

Report to the President's Board of
Consultants on Foreign Intelligence Activities

1. Pursuant to your memorandum dated 11 September 1958, same subject, requesting submissions for inclusion in the Report to the President's Board of Consultants on Foreign Intelligence Activities, there is attached hereto a summary of the more important activities of the Office of Security for the period 1 April to 30 September 1958.

2. The information contained in paragraphs 1 and 4 of the attachment is "Eyes Only" for the President's Board. It should be so limited in the preparation of the report to accomplish this objective.

STATINTL

3. Any questions concerning the attached report should be directed to Mr. [REDACTED] Executive Officer, extension 3936.

SECRET

Sheffield Edwards
Director of Security

Attachment as Indicated

Distribution:

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1 - Hull Board File

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OS/CFH:skh (2 October 58)

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d. Standardizing procedures and issuing a manual of operations.

e. Continuing close liaison with representatives of the Special Committee to improve our capabilities and eliminate duplication in research.

3. Security Activities in Connection with the New Building

a. Security planning for the New Headquarters Building at Langley, Virginia, was substantially completed during the period. Numerous recommendations were made concerning security features to be incorporated in the design and construction. The Office of Security also has established requirements for research and development of electronic alarms and the electronic checking of identification badges.

b. Plans were completed for the security protection of the New Building during its construction. These provide for a fence to control access to the site and for a Security Staff and a contract guard force to continually patrol the site and inspect construction material and the structure itself during its construction. Admittance to the site will be only to authorized persons controlled by photographic badges.

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Security Planning for the New Building

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Handwritten notes in right margin:
This from March 1959
info for Hall
to Hall
Security Planning
Handwritten in early
Review of